



CLEVELAND COUNTY BUDGET BOARD

MINUTES

MONDAY, MAY 13, 2019

The regularly scheduled meeting of the Cleveland County Budget Board was called to order at 10:30 a.m. this 13th day of May 2019 in the conference room located at 122 East Eufaula, by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman

Tammy Richards, 1st Deputy Treasurer, represented Jim Reynolds, Vice-Chairman
(A proxy for Tammy Richards is on file in the County Clerk's Office.)

Tammy Belinson, Secretary

Sheriff Todd Gibson, Member

Harold Haralson, Member

Darry Stacy, Member

Douglas Warr, Member

Marilyn Williams, Member

Jim Reynolds, Vice-Chairman, was absent.

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Abby Nathan, Billijo Ragland, Brenda Hill, Brian Wint, Bryan Jenkins, Bryant Rains, Daniel Thatcher, John Roberts, Kathy Singer, Melinda Duke, Denise Ellison and Undersheriff Blake Green.

After the reading of the minutes of the regular meeting of **April 8th, 2019** and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**.

Douglas Warr seconded the motion.

The vote was: Rod Cleveland, yes; Tammy Belinson, yes; Sheriff Todd Gibson, yes; Harold Haralson, yes; Darry Stacy, yes; Douglas Warr, yes; Marilyn Williams, yes.

Motion carried.

A. Items of Business:

1. **Alison Vinson**, HR Department, said there are a couple of things to report, such as the Massage Therapist being very popular and another day is added for scheduling appointments. Gracen from Summit will come in to meet with everyone to help create job descriptions for each department. So she is wrapping up a lot of the 1 offs and will start contacting some of the other departments within the next week or two to make arrangements to meet with everybody.

Darry Stacy added to her report that they now have a phlebotomist on staff at the Yeaman Clinic on Monday, on Wednesday and Friday mornings.

2. Melinda Duke, **Purchasing Department**, asked everyone to get all bids in for processing before this Fiscal Year is up. They had a Sheriff's Auction with Purplewave On-Line Auctions for vehicles, generators and trailers that brought in \$30,837.50. The Bank Vault and safety deposit vault were sold in Dakil Auction last Saturday bringing in \$1,111.00, before commission and advertising were paid.

Harold Haralson said they will try Purple Wave next time.

Darry Stacy said he talked to Melinda about going out for bid on an hourly rate for electrical, plumbing and HVAC. He will research it and see if there is an interest.

(At this point in the meeting Tammy Richards entered the meeting.)

3. Harold Haralson moved, seconded by Darry Stacy, to **approve the following Cash Fund Appropriations:**

a. Assessor's Revolving Fund	\$	422.25
b. Bridge Capital Improvement Fund	\$	123.46
c. Child Abuse Prevention	\$	177.66
d. Co Bridge and Road Improvement Fund	\$	59,474.23
e. Commissioners Building Fund	\$	273.89
f. County Clerk Lien Fee	\$	3,274.65
g. County Clerk Preservation Fee	\$	24,642.22
h. Court Clerk Revolving Fund	\$	22,414.61
i. DA Incarceration Costs	\$	1,007.05
j. Drug Court Revolving Fund Adult	\$	789.65
k. Fairgrounds	\$	33,993.24
l. Health	\$	9,169.33
m. Juvenile Drug Court Revolving Fund	\$	6,816.32
n. Early Settlement Central Cleveland Co Program	\$	8,054.30
o. Highway Unrestricted	\$	524,978.92
p. S.T.O.P Violence Against Women Grant	\$	2,552.80
q. Sheriff Commissary	\$	24,461.28
r. Sheriff Courthouse Security Service Fee	\$	22,986.80
s. Sheriff Environmental Reward	\$	112.18
t. Sheriff Federal Share Revenue	\$	8.77
u. Sheriff Jail Fund	\$	6,769.18
v. Sheriff Justice Assistance Grant	\$	3,056.00
w. Sheriff Revolving	\$	47,010.84
x. Sheriff Service Fees	\$	86,148.41
y. Sales Tax	\$	783,501.21
z. Treasurer Certification Fee	\$	4,070.00

The vote was: Rod Cleveland, yes; Tammy Belinson, yes; Tammy Richards, yes; Sheriff Todd Gibson, yes; Harold Haralson, yes; Darry Stacy, yes; Douglas Warr, yes; Marilyn Williams, yes.
Motion carried.

4. Darry Stacy moved, seconded by Sheriff Todd Gibson, to approve the Requested Transfer of Appropriations regarding the following:

(Per O.S. Title 68, Chapter 1, Art. 30; Sect.3021 & O.S. Title 62, Chapter 2, Sect.461)

- a. From Commissioner, **T2A**, Maintenance & Operations, \$70,952.94 to Commissioner, **T3**, Outlay, \$70,952.94;
- b. From General/IT, **K1A**, Personal Services, \$96,000.00 to General/IT, **K3**, Capital Outlay, \$96,000.00;
- c. From Health, **MD3**, Health Capital Outlay, \$2,000,000.00 to Health, **MD3C**, Health-Healthy Living Block, \$2,000,000.00;
- d. From Fairgrounds, **SFG1B**, County Fair Part Time Help, \$2,925.00, to Fairgrounds, **SFG2**, County Fair M & O, \$2,925.00;
- e. From Fairgrounds, **SFG1C**, Fairgrounds Travel, \$1,000.00 to Fairgrounds, **SFG3**, Fairgrounds Capital Outlay, \$1,000.00;
- f. From Commissioner, **SA2**, M & O, \$100,000.00 to Commissioner, **SA3**, Capital Outlay, \$100,000.00;
- g. From Sheriff, **CFBC2**, Sheriff Commissary M & O, \$250,000.00 to Sheriff, **CFB3**, Sheriff Service Fee Capital Outlay, \$250,000.00;
- h. From Sheriff, **CFBJ2**, Sheriff Jail Fund M & O, \$50,000.00, to Sheriff, **CFB3**, Sheriff Service Fee Capital Outlay, \$50,000.00; and
- i. From Assessor, **HR1A**, Reval Payroll, \$85,000.00 to Assessor, **HR3**, Reval Capital Outlay, \$85,000.00.

The vote was: Rod Cleveland, yes; Tammy Belinson, yes; Tammy Richards, yes; Sheriff Todd Gibson, yes; Harold Haralson, yes; Darry Stacy, yes; Douglas Warr, yes; Marilyn Williams, yes.

Motion carried.

5. Douglas Warr moved, seconded by Darry Stacy, to approve the extension of the Board of Equalization Meeting per Title 68, Section 2863, of the Oklahoma Statutes: Douglas Warr, County Assessor is requesting that the Cleveland County Budget Board extend the Board of Equalization meeting deadline to no later than July 31, 2019, to allow time to process any late protest.

The vote was: Rod Cleveland, yes; Tammy Belinson, yes; Tammy Richards, yes; Sheriff Todd Gibson, yes; Harold Haralson, yes; Darry Stacy, yes; Douglas Warr, yes; Marilyn Williams, yes.

Motion carried.

6. Harold Haralson said that he asked that the **overpayment of salaries to elected officials and certain county employees from FY 2015-2016; FY 2016-2017 and FY 2017-2018** be placed on the **public agenda** for discussion today. He said that it is important to say that they found a problem in pay levels with certain elected officials and employees. The problem is reported to the State Auditor's Office and the District Attorney's Office. He added that an independent accountant was hired and corrective action on this matter is forthcoming.

B. Under "**New Business**", Sheriff Todd Gibson said that the District Attorney's Office suggested that he discuss that on April 8, 2019, a transfer in the amount of \$109,000.00 was approved in the Budget Board Meeting; passed by the Board of County Commissioners and from that point vetted through the Excise Board. Due to a clerical holdup on a timing issue the money wasn't transferred and it did not go before the Board of County Commissioners for additional approval.

Assistant District Attorney Jim Robertson said that it is already approved, but if they want to do it again it is their decision.

Chairman Cleveland said the approved transfer just needs processing.

Sheriff Todd Gibson moved, seconded by Darry Stacy, to **reaffirm** the \$109,000.00 from the April 8, 2019, Budget Board Meeting be approved for transfer.

"From **Sheriff, CFBRE2-300**, Sheriff Revolving M & O Detention, \$109,000.00 to **Sheriff, CFB3**, Sheriff Service Fee Capital Outlay, \$109,000.00"

The vote was: Rod Cleveland, yes; Tammy Belinson, yes; Tammy Richards, yes; Sheriff Todd Gibson, yes; Harold Haralson, yes; Darry Stacy, yes; Douglas Warr, yes; Marilyn Williams, yes.

Motion carried.

C. During **Budget Board Members** discussions about **County Business**, Douglas Warr said they are getting ready to send out notices of value changes on real estate and personal property. He explained that anytime a value goes up the owner receives notification. He asked that all calls be directed to his office about the increase in value.

Marilyn Williams said that on May 28, 2019, they begin the Opioids Case and cautioned to prepare for a lot of people showing up at the courthouse.

Chairman Cleveland discussed the measures taken thus far and added that he will serve as a point of contact to coordinate between the various offices and agencies on that day.

Harold Haralson asked for an update from Tammy Belinson on the Munis. She said that things are progressing nicely and are on schedule for July 1st, 2019.

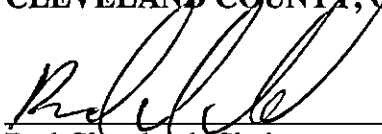
Darry Stacy said that K & M has done a fabulous job demolishing the Chase Bank building. He said they will lay sod and make it all nice and level.

D. There was no **public comment** at this time.

E. There being no further business to come before the Board, Harold Haralson moved to **adjourn** the meeting at 10:47 am. The motion was seconded by Darry Stacy. The vote was: Rod Cleveland, yes; Tammy Belinson, yes; Tammy Richards, yes; Sheriff Todd Gibson, yes; Harold Haralson, yes; Douglas Warr, yes; Marilyn Williams, yes. Motion carried.

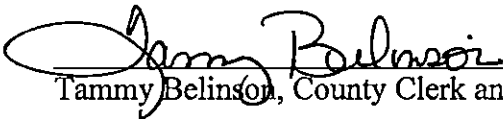
(Clerk's Note: The agenda was posted Friday, May 10, 2019 @ 11:55 A.M.)

**BUDGET BOARD
CLEVELAND COUNTY, OKLAHOMA**



Rod Cleveland, Chairman

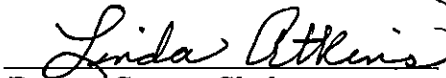
ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:


Deputy County Clerk